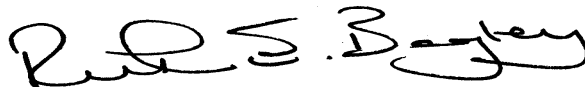


Date of issue: 13<sup>th</sup> June 2011

<b>MEETING</b>	<b>AUDIT COMMITTEE</b> (Mr A Kwatra (Chair) Councillors Carter, Chohan, Haines, Small, Smith and Kwatra)
<b>DATE AND TIME:</b>	TUESDAY, 21ST JUNE, 2011 AT 6.30 PM  <b>(PLEASE NOTE THAT THE AUDIT WORKSHOP / UNDERSTANDING THE COUNCIL'S STATEMENT OF ACCOUNTS TRAINING WILL TAKE PLACE AT 7PM)</b>
<b>VENUE:</b>	COUNCIL CHAMBER, TOWN HALL, BATH ROAD, SLOUGH
<b>DEMOCRATIC SERVICES OFFICER:</b> (for all enquiries)	SHABANA KAUSER  01753 875013

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

AGENDA

PART 1

AGENDA  
ITEM

REPORT TITLE

PAGE

WARD

Apologies for absence.



sustainable  
forest

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
1.	Election of Chair		
2.	Election of Vice-Chair		
3.	Declarations of Interest  (Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct).		
4.	Minutes of the last meeting held on 25th January 2011	1 - 4	
5.	Establishment of Working Group to Review the draft Annual Governance Statement	<i>To follow</i>	
6.	Audit Commission - Pre-Audit Report	<i>To follow</i>	
7.	Date of the next meeting - Monday 12th September 2011		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.